
Deputy Public Health Officer

RIVERSIDE COUNTY



BERKELEY SEARCH
CONSULTANTS

Surrounded by panoramic mountains, rivers, and desert, one has access to many leisure activities including hiking, boating, and golfing throughout the year. Whether it is a leisure hike through Joshua Tree National Park, an afternoon attending Temecula annual Balloon & Wine Festival, or a round of golf on a world-class course in Palm Springs – Riverside County offers something for everyone. All those, combined with a rich cultural heritage and frontier history, make Riverside County a great place live, work or visit.

With almost 2.5 million residents, Riverside County is California’s fourth most populous county and the tenth largest county in the United States by population. The County stretches nearly 200 miles across, is comprised of over 7,200 square miles, and shares borders with Imperial, Orange, San Diego, and San Bernardino Counties.

Riverside County is conveniently located within a short drive to Southern California’s many cultural events, theme parks, and tourist attractions, which make it an excellent alternative to the more costly and congested neighboring counties. The County’s housing market continues to be among the most affordable in Southern California. The median home price in Riverside County as of June 2020 was \$430,000, which is one factor that makes the County an attractive place to live and work. Additionally, higher education facilities are numerous throughout the area, providing continuous educational opportunities for professional development.



The Board of Supervisors (BOS) is the governing body of Riverside County and is comprised of five members who are elected by their respective districts to nonpartisan four-year staggered terms. The BOS's many responsibilities include but are not limited to adopting the annual budget, approving contracts, appropriating funds, and determining land use zoning for the unincorporated area. The BOS also appoints the Chief Executive Officer (CEO) to oversee the day-to-day activities of the County's agencies and departments, as well as appoints certain County officers and members of various boards and commissions.

The County's core businesses include law enforcement, prosecution, probation, parks, community development, public works, public health, public social services, Riverside University Health System, fire, housing, employment, and administrative services. Riverside County has nearly 22,000 full-time, temporary, seasonal and per diem employees across more than 45 departments and agencies. The County continues to grow and evolve to meet the changing needs of its residents the fiscal year budget 2019-2020 totals \$6.1 billion in appropriations countywide an increase of 5.5% from the previous budgeted spending levels.



THE DEPARTMENT

Established in 1926, the County of Riverside Department of Public Health (DOPH) is the local, public agency charged with ensuring the health and well-being of county residents and visitors. With a staff of 700, the public health system works to create healthy communities, promote healthy behaviors, and connect and invest in the people of Riverside County.

The mission of the Public Health Laboratory is to provide accurate, timely, and cost-effective laboratory testing to aid in the diagnosis and control of communicable diseases.



Under general direction, assists the Public Health Officer in planning, organizing and directing of the medical aspects of the public health program for Riverside County; assists with the enforcement of State and County health and sanitation laws and regulations; and performs other related duties as required.

Incumbents are considered “At-Will” and report to and serve at the pleasure of the Director of Public Health and are responsible for assisting the development, implementation, operation, administration, and evaluation of all public health programs within local, state, and federal regulations and policy guidelines. This class provides medical back up for and acts on public health medical issues in the Public Health Officer's absence. The Department of Public Health includes disease control, environmental health services, health education, public health, laboratory, maternal and child health, nursing, nutrition, primary care, EMS administration, emergency preparedness and response, and contract public health services.

This class has been deemed eligible for a discretionary Performance Recognition Plan as set forth under Article 3, Section 311(C) of the County Management Resolution.

The ideal candidate is a level-headed, positive-minded, unflappable physician with considerable infectious disease experience. The candidate will have a keen understanding of communicable disease control and its management from within a public health organization, including working with stakeholders inside and outside of the department to make tough public health decisions. The individual is a team leader with experience managing a large number of direct reports and providing coverage for an entire health department, when needed. The ideal candidate is media savvy and has experience providing health information to various

audiences via town halls, press conferences, radio/TV, leadership presentations, etc. Candidate's ability to communicate health information in a language other than English is a plus.

EXAMPLES OF ESSENTIAL DUTIES:

Depending on the area of assignment, duties of the Deputy Public Health Officer may include, but are not limited to, the following:

Assist in planning, organizing, directing of medical aspects of the public health program for Riverside County, which includes the following programs: EMS Administration, Disease Control, Environmental Health Services, Health Education, Laboratory, Maternal and Child Health, Nursing, Nutrition, and Primary Care.

- Evaluate existing programs and initiate changes in programs; act as a consultant to professional staff members and members of the medical profession on problems concerning public health.
- Advise and consult on the preparation of the program budgets; review reports; work with governmental, public, and private agencies in programs concerning public health.
- Conduct staff meetings with division heads and others.
- Speak before professional and community groups; advise the public on health hazards and problems; recommend new public health programs.
- Plan and administer research and investigations into unsolved problems in public health, including research in basic sciences or methodology.
- Collaborate with, and is the public health consultant for, a variety of agencies at the local, regional, and state level including EMS, Law Enforcement, Hazardous Materials teams, and fire/rescue groups.
- Act for the Public Health Officer during absences.



QUALIFICATIONS

Experience: Three years as a physician in a public health agency with a generalized program, which preferably included one-year administrative capacity. (A master's degree from an accredited college or university in public health, health administration, or a closely related field to the assignment may substitute for one year of the required non-specialized experience.)

Knowledge of: The principles and practices of modern medicine, including preventive medicine; the principles and practices of public health administration; the principles of organization, management, and supervision; public health laws and regulations.

Ability to: Plan, organize, direct, and coordinate the medical aspects of public health programs for Riverside County; evaluate the adequacy of public health programs; promote improvement concerning public health among staff members and members of community groups and organizations; analyze and interpret public health data; plan and prepare protocols, and direct formal research in public health; speak and write effectively; prepare clear and comprehensive reports; perform medical diagnosis and treatment; establish and maintain effective relationships with staff, other departments, and the public; facilitate decision making through consensus building.

OTHER REQUIREMENTS

License/Certificate: Possession of a current valid Physician's and Surgeon's Certificate issued by the State of California without restrictions and maintained in good standing.

Possession of a valid Drug Enforcement Agency license, certification, or eligibility for certification in one of the medical specialties recognized by the American Specialty Board.

Possession of a valid California Driver's License.

PRE-EMPLOYMENT

All employment offers are contingent upon successful completion of both a pre-employment physical exam, including a drug/alcohol test, and a criminal background investigation, which involves fingerprinting. (A felony or misdemeanor conviction may disqualify the applicant from County employment.)



SALARY: \$147,981.39 - \$232,680.86 Annually

MEDICAL/DENTAL INSURANCE: A Flexible Benefit Credit is provided on a monthly basis as governed by the Management Resolution. Vision coverage is provided through Vision Service Plan (VSP) at no cost to employee or eligible dependents.

RETIREMENT: A retirement plan is offered through the California Public Employees' Retirement System (CalPERS) after five years of service.

- Tier I (Classic Member – Formula 3% @ 60): Applicable to current and former County of Riverside local miscellaneous employees hired prior to 08/24/2012 and did not withdraw CalPERS contributions. The employee contribution is eight (8%) percent.
- Tier II (Classic Member – Formula 2% @ 60): Applicable to local miscellaneous employees 1) hired after 08/23/2012 through 12/31/2012; 2) Previously employed with another CalPERS contracting public agency or a reciprocal retirement system, with a break in service of less than six months between the separation date with the previous employer and the appointment date with the County of Riverside. The employee contribution is seven (7%) percent.
- Tier III (PEPRA New Member - Formula 2% @ 62): Applicable to CalPERS local miscellaneous new members hired on or after the implementation of the Public Employees' Pension Reform Act of 2013 (PEPRA) which took effect January 1, 2013. As of July 1, 2020, the employee contribution is 7.25% and subject to change annually.

Note: This summary is for general information purposes only. Additional questions regarding retirement formulas can be sent to retirement@rivco.org or by calling the Benefits Information Line at (951) 955-4981, Option 2.

If you have prior service credit with another CalPERS agency or within agencies, please contact CalPERS at (888) 225-7377 to determine which retirement tier would be applicable to you. CalPERS is governed by the Public Employees' Retirement Law.

DEFERRED COMPENSATION: Voluntary employee contribution with a choice between two 457 deferred compensation plan options.

401(a) MONEY PURCHASE PLAN: County contribution of \$50 per pay period towards choice between two 401(a) plan providers.

ANNUAL LEAVE (Bi-Weekly Accrual):

0 < 36 months = 8.92 Hours

36 to <108 months = 10.46 Hours

108 or more months = 12.00 Hours

Maximum Annual Leave accumulation is 1,800 hours. Employee may receive pay in lieu of up to 80 hours per calendar year. Agency/Department Head may approve an additional 80 hours.

HOLIDAYS: Normally 12 paid holidays per year.

BEREAVEMENT LEAVE: 5 days (3 days are County paid; 2 days can be taken through use of accrued leave balances).



HOW TO APPLY

The County of Riverside has engaged Berkeley Search Consultants to assist in this recruitment. This is a confidential process and will be handled accordingly throughout the various stages of the process. References will not be contacted until mutual interest has been established.

This position will be considered “open” until final selection is made. **Candidates should apply by October 30, 2020 for first consideration.**

Interested parties may apply by emailing a copy of a comprehensive resume to RivCo-dpho@berkeleysearch.com. Please include RivCo DPHO Recruitment in the subject line.

Candidates may receive additional requests for information. Only the most highly qualified candidates will be invited to interview. Interviews may commence in November 2020. Detailed background checks and offer to the top ranked finalist are anticipated during November 2020. This timeframe is preliminary and subject to change.

Confidential inquiries and questions regarding this career opportunity should be directed to Efton Hall, Jr. at Berkeley Search Consultants ehall@berkeleysearch.com.

